

Agenda for a meeting of the Governance and Audit Committee to be held on Friday 30 October 2015 at 1100 in Committee Room 1, City Hall, Bradford

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	THE INDEPENDENTS
Eaton	L Smith (Ch)	Naylor
	Thornton (DCh)	
	Swallow	

Alternates:

<i>Conservative</i>	<i>Labour</i>	<i>The Independents</i>
Ellis	K Hussain	Hawkesworth
	Ikram	

Notes:

- This agenda can be made available in Braille, large print or audio format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

Dermot Pearson
 Assistant City Solicitor
 Agenda Contact: Fatima Butt
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To:



A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.
- (4) Officers must disclose interests in accordance with Council Standing Order 44.

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Fatima Butt - 01274 432227)



B. BUSINESS ITEMS

4. BRADFORD DISTRICT PARTNERSHIP GOVERNANCE

The Interim Assistant Director, Policy, Programme and Change will submit **Document “U”** which sets out the context and background to the evaluation of the Bradford District Partnership governance arrangements which was carried out from July – October 2015 and provides a summary of the key findings.

The report also summarises the subsequent role and governance arrangements of the Bradford District Partnership and identifies the key changes and actions to be progressed as a result of the evaluation process.

Recommended-

- (1) That the findings from the governance review and the associated changes to the Bradford District Partnership governance arrangements outlined in Section 3 of Document “U” be considered.**
- (2) That Members make any observation or comment on the content of the report and that these are referred to the Executive.**

(Imran Rathore – 01274 431730)

5. ANNUAL TREASURY MANAGEMENT REPORT 2014/15

This Council is required by regulations issued under the Local Government Act 2003 to produce an annual treasury management review of activities and the actual prudential and treasury indicators for 2014/15.

During 2014/15 the minimum reporting requirements were that the full Council should receive the following reports:

- an annual treasury strategy in advance of the year (Council 09/12/2014)**
- a mid-year (minimum) treasury update report (Council 09/12/2014)**
- an annual review following the end of the year describing the activity compared to the strategy – Annual Treasury Management Report**

The Director of Finance will submit Document “V” which provides details of the Annual Treasury Management and the outturn position for treasury activities for the year ending 31 March 2015 and highlights compliance with the Council’s policies previously approved by members.

Recommended-

That the report be noted and referred to Council for adoption.

(David Willis – 01274 432361)



6. **TREASURY MANAGEMENT MID YEAR REVIEW UP TO 31 AUGUST 2015**

The CIPFA (Chartered Institute of Public Finance and Accountancy) Code of Practice for Treasury Management recommends that members be updated on treasury management activities regularly.

In accordance with the above the Director of Finance will submit **Document “W”** which reports on the Treasury Management Mid Year Review and ensures that this Council is implementing best practice in accordance with the above Code.

Recommended-

That the changes to the Treasury Policy set out in Section 2.8.6 of Document “W” be noted and referred to Council for adoption.

(David Willis – 01274 432361)

7. **MINUTES OF WEST YORKSHIRE PENSION FUND (WYPF) JOINT ADVISORY GROUP HELD ON 23 JULY 2015**

The Council’s Financial Regulations require the minutes of meetings of the WYPF Joint Advisory Group to be submitted to this committee.

In accordance with this requirement, the Director of West Yorkshire Pension Fund will submit **Document “X”** which reports on the minutes of the meeting of the WYPF Joint Advisory Group held on 23 July 2015.

Recommended –

That the minutes of the West Yorkshire Pension Fund Joint Advisory Group held on 23 July 2015 be considered.

(Rodney Barton – 01274 432317)

8. **EXCLUSION OF THE PUBLIC**

Recommended –

That the public be excluded from the meeting during the consideration of the items relating to minutes of the West Yorkshire Pension Fund Investment Advisory Panel held on 23 July 2015 because the information to be considered is exempt information within paragraph 3 (Financial or Business Affairs) of Schedule 12A of the Local Government Act 1972. It is also considered that it is in the public interest to exclude public access to these items.



9. **MINUTES OF WEST YORKSHIRE PENSION FUND (WYPF) INVESTMENT ADVISORY PANEL MEETING HELD ON 23 JULY 2015**

The Council's Financial Regulations requires the minutes of meetings of the WYPF be submitted to this Committee.

In accordance with this requirement, the Director of West Yorkshire Pension Fund will submit **Not for Publication Document "Y"** which reports on the minutes of the meeting of the WYPF Investment Advisory Panel held on 23 July 2015.

Recommended –

That the minutes of the West Yorkshire Pension Fund Investment Advisory Panel held on 23 July 2015 be considered.

(Rodney Barton – 01274 432317)

10. **PROPOSED AMENDMENTS TO THE CONSTITUTION**

Previous Reference: Council Minute 33 (2015/16)

Members are reminded that Council at its meeting held on 14 July 2015 resolved that:

“Council notes that there is no mechanism for changing the Chair of an Area Committee in the event that political balance changes during the municipal year.

Council asks the Acting City Solicitor to prepare amendments to Standing Orders 35 and 37 in order to allow for such circumstances and that these are presented to full Council for consideration during this municipal year.”

The Assistant City Solicitor will submit **Document "Z"** which sets out proposed amendments to the Council's Constitution to deal with the issue raised.

Recommended-

That Committee consider whether to recommend to Council that the Constitution be amended as set out at paragraph 3 of Document "Z".

(Dermot Pearson – 01274 432496)

